



**ABOVE GROUND PERMANENT AND
IN-GROUND SWIMMING POOLS**
SUBMITTAL CHECKLIST FOR PERMIT APPLICANT
REVIEW CHECKLIST FOR PLAN REVIEWER

- This checklist is to be completed by the permit applicant to assure a complete submittal.
- The permit technician will also use the checklist to confirm a complete submittal. If the submittal is incomplete, it will not be accepted and the permit applicant will be asked to hold on to all documentation until their submittal is complete.

DOCUMENT SUBMITTAL CHECKLIST

- Site plan showing
 - setbacks to property lines
 - easements
 - overhead conductors
 - fence location - size and type; gate location and swings
 - concrete work done concurrently with this permit (if applicable)
 - location of existing and proposed electrical devices
 - location of proposed or existing accessory pool structures
- Cut sheets or manufacturer's installation instructions for the new pool
- Plans for any other structure as part of this permit such as decks, gazebos, changing rooms, fireplaces or fire pits
- Complete application listing general contractor and skilled trade contractors
- Valuation of the work (labor and materials)

PLAN REVIEW

Allow 5 working days for plan review to be completed. The plan reviewer will review the submittal to confirm compliance with the building codes. Pool cannot be placed/installed/set until a pool permit has been issued.

The plan reviewer will:

1. Review for compliance with setbacks and clearances to overhead conductors.

- Setbacks are minimum three feet side yard, five feet rear yard, may not be located in the front yard setbacks and may not be located in easements.
 - 22. 5 ft. minimum vertical clearance and 10 ft. minimum horizontal clearance to any overhead conductors—power or phone
2. Review for compliance with fencing requirements.
- Gates are self closing and self latching and open outward away from the pool.
 - Gate latches are mounted 3" below the top of the barrier if the latch is mounted less than 54" high
 - Fences:
 - a. 6 ft. minimum height required
 - b. Horizontal members located on the inside of the fence
 - c. Solid fence or openings less than 4" sphere
 - If pool access is through the house:
 - a. Door giving access shall have alarm per the specification of Sec. 8-1-2-AG105.2 #9 as amended in the Salina Municipal Code from the 2012 IRC, or
 - b. The pool shall have a powered safety cover per ASTM F1346
3. Review for compliance with electrical requirements.
- GFCI protection for all receptacles within 20 ft. of water's edge or if associated with the pump.
 - GFCI protection for all luminaries within 5 ft. horizontally and 12 ft. vertically of water's edge.
 - Confirm all metal (including ladders, diving boards, fencing, pool frames) and reinforcing steel within five feet of the water's edge are bonded.
4. Review for compliance with building codes (re: any additional structures or work).