



City of Salina

Sidewalk Cafe License Application

DUE TO THE COMPLEX NATURE OF THIS APPLICATION, YOU ARE STRONGLY ENCOURAGED TO SCHEDULE A PRE-APPLICATION MEETING WITH PLANNING STAFF TO ENSURE YOUR SUBMITTAL IS COMPLETE. AN INCOMPLETE SUBMITTAL MAY DELAY PROCESSING OF YOUR REQUEST. PLEASE CALL 785.309.5715 TO SCHEDULE A PRE-APPLICATION MEETING.

Restaurant Information	
Restaurant Name	Phone
Restaurant Address	
Applicant Information	
Applicant's Name	Phone
Applicant's Address	E-Mail Address
Applicant Printed Name	
Applicant Signature:	Date:
Property Owner(s) of Record (including all equitable owners, if any)	
(1) Property Owner	Phone
Property Owner Address	E-Mail Address
Property Owner Printed Name	
Property Owner Signature:	Date:
(2) Property Owner	Phone
Property Owner Address	E-Mail Address
Property Owner Printed Name	
Property Owner Signature:	Date:
(3) Property Owner	Phone
Property Owner Address	E-Mail Address

Property Owner Printed Name	
Property Owner Signature:	Date:
Manager Information	
Manager of Restaurant	Phone
Mailing Address	E-Mail Address

- PLEASE INCLUDE:**
- Sidewalk Café License Application signed by applicant
 - Application Fee (\$150 initial application fee, \$100 renewal fee)
 - Certificate of Insurance, in accordance with Section 35-268, establishing that the applicant has procured appropriate liability insurance and that the insurance is current.
 - Copy of current Kansas Food Establishment License
 - If alcoholic liquor and/or malt beverages will be served, submit copy of sales and liquor tax reports for previous 12 months
 - Site plan indicating all items listed in Section 35-264

I hereby agree to comply with the rules and regulations of the City of Salina concerning sidewalk dining establishments. I have received a copy of Ordinance No. 14-10739 of the City Code of Salina, Kansas, and understand the regulations therein. All documents required by the City Code have been submitted with this application and a site plan has been submitted to the Development Services Department (if this is a new license).

By submitting this application, I hereby agree to at all times save and hold harmless the City of Salina, Kansas from all liability, costs, damages, and expenses of any kind, for the payment of which the City may be liable to any person, firm or corporation by reason of any claim or damages arising from the failure of the license, its employees, agents, servants, invitees, and patrons to exercise due care and diligence in the use of the sidewalk.

LICENSEE NAME (Printed)

LICENSEE SIGNATURE

DATE

(Effective May 16, 2018)